

**LOUDOUN COUNTY FIRE ADVISORY COUNCIL, INC.**  
**16600 Courage Court**  
**Leesburg, Virginia 22075**  
**(703) 777-0333 Fax: (703) 771-5359**  
**January 17, 2001**  
**Minutes**

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The regular meeting of the Loudoun County Fire Advisory Council, Inc. was held on January 17, 2001, at the Training Center. The meeting was called to order by Chair, Mickey Buchanan at 7:35 p.m.

Roll Call: 2, 3, 4, 6, 7, 8, 10, 11, and 16 were present.

Absent: 1, 5, 9 and 12.

Fire Council Officers Present: Mickey Buchanan, Jim Cunningham and Karen Spalding

Also Present: Capt. John Wisner, DC Keith Brower, and DC JJ Brown

Approval of Minutes: The minutes of November were approved. December minutes were distributed.

Public Comments: None.

Treasurer's Report: Karen Spalding reported that there is a balance of \$5,637.75

Committee Reports

Officer Development/Training Committee: Captain Wisner distributed a Training Schedule. Terrorism class is full with 30 students. EMT Refresher class has 19 students. The Incident Command and Infectious Control training will be scheduled over the next few months. The NFA Incident Management System is scheduled to be implemented May 2001. Discussion on the new DFP training, and wanted the feeling of the Council on adding EMS 1<sup>st</sup> Responder back into the FFI curriculum. John will look into the requirements of the 36 hours and if the bridge course to EMT is still available. The next meeting is February 13, 2001, at 7:30pm at the Training Center. There will be a meeting of the Trainers on February 17 or 18<sup>th</sup>.

Committee Members: Buddy Owens – Co 3, Steve Jacobus – Co 5, Tim McGann Co 5, Scott Lambert Co 6, Tom Graling Co 9, David Short Co 11, Josh Cooper LCFR, Sheila Minnick Co 14, Jose Salizar BLS and Garrick Terry –ALS.

Staff: The new Incident Management System is to be implemented May 2001. Each Chief should have received a copy of the new NFA IMS. Training is working on developing a plan to get all personnel trained. Keith attended the COG meeting on the 18<sup>th</sup> of January. Jay Brown is new Deputy Chief of EMS/Volunteer Support. Keith reported that Fire-Rescue budget goes to the BOS on February 5. Fire – Rescue study survey due on January 29. Interviewers to meet with volunteers week of February 5-9.

EMS Council Representative: No Report

Commission Report: No report.

Communications: Received license for 800 MHz radios system. ECC will be moving upstairs in a few months. Projected completion is December '01.

R/R Committee: Award surveys were distributed.

Committee Members: Roy Ott, Joe Habib, Ray Muth and Shirley Flippo

Chiefs' Committee: Next meeting scheduled for March 13, 2001. Location TBD.

### Old Business

- A. The county has developed a Unit Command Board that were distributed to each company. Chair asked that each company be issued one to start on a trial basis. Please try the boards and forward any recommendations to the Chair. Keith passed around a smaller version of the incident command board. COG draft of new IMS was distributed, contact Keith Brower if you did not receive.
- B. Question from Company 10 regarding the Dry Hydrants and responsibility for maintenance. Staff and the FM Office are looking into these matters. A meeting will be held on November 01 at 1800 to discuss available options. Maria sent a survey out on dry hydrant needs. Please get these back ASAP. The county has \$200,000 in funds to use for the project. Meeting is scheduled for January 18, 2001 at 6pm.
- C. Question from Company 10 regarding the draft Service Agreements. These will be negotiated with each Company. They were received from the County Attorney's Office and the Commission has approved a Draft to go to the companies.
- D. At the November meeting, John Wisner distributed HazMat Business Plan that included dispatch criteria. A motion was made to endorse the dispatch criteria for the HazMat Team by Company 8 seconded by Company 7. Motion carries. Capt. Wisner will forward this to the Commission for action.
- E. Company 2 made a motion to request the addition of a ladder truck to all residential / commercial structure fires seconded by Company 8. Motion carries. The criteria of not dispatching ladder trucks in non-hydrant areas will be removed. This policy change will be forwarded to the Commission for action.
- F. Volunteer database will be ready to maintain points next year. Keith Brower requested a couple of people to be on the committee with Matt Partlow and Marty Mantelle to look at software packages for fire station management and fire reporting.
- G. Dispatch policy for fire and fire alarm for the Dulles Town Center Mall and attached anchor stores. Motion made by Company 6 and seconded by Company 8. Motion carries. This will be forwarded to the Commission for action.

H. The Commission had requested the councils look at modifying the dispatch protocol for Elevator Entrapment. The Fire Council had no recommendations at this time.

New Business

- A. Question on the Motorola Minitor III and their compatibility with our system. We have been told that the Minitor III will only accept one set of tones. You would not be able to have a company tone and an officer tone in the same minitor. Keith Brower to check with Scott Edmonds.
- B. Jay Brown asked about the boundary changes between Sterling and Dulles Airport. They were between Sterling Fire and Dulles Fire only and were brought through the Council and Commission.

Announcements

Company 16 – Two new dry hydrants. New Tanker

Meeting adjourned at 8:25 p.m. The next meeting will be held on February 21, 2001.

Respectfully submitted,

Karen Spalding  
Recording Secretary/Treasurer  
Loudoun County Fire Advisory Council, Inc.

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